



Student Transportation Services

Policy EEA

Purpose

The purpose of this policy is to provide for the transportation of Croydon students to and from school.

Referenced Policies

None

Referenced Legislation

- RSA 193:12 – Legal Residence Required
- RSA 461-A – Parental Rights and Responsibilities

Attachments

None

Responsibilities

The Superintendent, or his/her designee, will fulfill the duties of Transportation Coordinator as described in this and other applicable Board policies.

General Policy, Transportation Coordinator, and Determination of Residency

This policy will take effect for the 26/27 school year.

The District will make available transportation services to all regular education resident students in grades K-12 who live at least 2 miles from their assigned school, and who are attending one of the following schools:

- Croydon Village School
- Kearsarge Regional Elementary School at New London
- Kearsarge Regional Middle School
- Kearsarge Regional High School

Parent/guardians choosing to send their student to an alternative school shall be responsible for providing their own transportation.

In cases where a student cannot be serviced at one of the above-listed schools due to a special need, the Superintendent will arrange for alternate transportation.

Residency is determined under **RSA 193:12**. For children with parent/guardians residing in separate households, residency will be determined pursuant to **RSA 193:12, I (a)(2)** and, when applicable, parenting plans established under **RSA 461-A**. In such circumstances, the District is not required to provide transportation beyond the designated attendance area for the school to which the child is assigned, or beyond the geographical limits of the school district in which the child resides. Parents/guardians in such circumstances should contact the Superintendent's office with any questions or requests for special accommodation.

Establishment and Appeal of Routes, Schedules, and Stops

The Transportation Coordinator shall establish bus routes, schedules, and stops for all students eligible for transportation. Routes will be over the most direct roads practicable for bus travel. Where an alternate route may be selected without sacrifice to efficiency or economy, preference will be given to that route serving the larger number of students more directly. Routes will be designed to employ as nearly as practicable the full carrying capacity of each bus trip. New routes will be established only when full capacity of the trips on existing routes has been reached or is imminent.

The purpose of bus scheduling shall be to achieve maximum service with a minimum fleet of buses consistent with rendering equitable service to all eligible students. The measure of service rendered shall be the total time between leaving a bus stop in the morning and returning thereto in the afternoon on a regular bus trip. To the greatest extent possible, routes, schedules, and stops will minimize and balance the time students spend on buses. However, priority in distance to stops will be given to younger children.

Authorized bus stops shall be located at convenient intervals in places where students can be loaded or unloaded, cross highways, and await arrival of buses with the utmost safety permitted based upon highway conditions, terrain, and visibility. Bus stops will be situated so that no student is required to walk more than 1 mile to reach a stop. Per **RSA 189:8**, the maximum distance to stops can be extended to 1.5 miles for students residing in areas which are inaccessible by the District's established mode of transportation, provided that the vehicle, route, and schedule have been approved by the commissioner of education. The number of bus stops on each trip shall be limited, consistent with the policy, so as to enable buses to maintain a reasonable timetable and schedule.

The process for establishing bus routes and stops is as follows:

1. Transportation Coordinator obtains student enrollment list in early July.
2. Transportation Coordinator evaluates past year's routes and stops, finds houses of new students, and drafts a route/stop proposal.
3. In August Superintendent approves final route and stop schedule.
4. Routes and stops are posted on the District's website.

5. Late enrollments and other factors may necessitate alteration of approved and publicized routes and stops.

Parents/guardians may request route changes as follows:

1. **Change Requests.** Students entitled to transportation service will be assigned to a school bus and stop and will be expected to adhere to the assignment. Parent requests for changes in a child's regular bus assignment should be sent to the Transportation Coordinator. Bus assignment changes will be made based on the following criteria:
 - a. Request must be written by parent or guardian.
 - b. Space must be available.
 - c. Change in a student's regular bus assignment may be approved for the year, the half year, or the quarter. Changes for shorter periods will not be honored by the Transportation Coordinator.
 - d. Emergency situations or one-day changes may be authorized on a case-by-case basis by the Superintendent or his/her designee. Any such one-time change must be requested in writing and in advance by the parent/guardian. The Superintendent/designee will coordinate the change directly.
2. **Further Review.** A parent/guardian dissatisfied with the determination of the Transportation Coordinator may seek waiver of this policy by initiating a request with the School Board.

Authorized Transportation Providers

The District authorizes students to be transported to school or school activities via school bus drivers, and to school activities via contracted carriers.

Student Conduct on School Buses

Bus drivers have the responsibility to maintain orderly behavior of students on school buses and will report, in writing, misconduct to the Superintendent.

The Superintendent or his/her designee will develop rules and regulations for conduct on buses, which shall then be printed in the Parent-Student Handbook and made available on the District's website.

Students who violate regulations for student conduct within those policies may have bus riding privileges suspended. Such suspensions are in addition to other interventions or disciplinary consequences provided under the Student Code of Conduct and such other applicable Board policies and District or school rules and regulations. Parents/guardians may appeal transportation suspensions to the Superintendent and/or School Board.

Change History

Revision	Description	Author	Date
1	Initial release.	Aaron McKeon	12/16/2025

First reading: December 11, 2025

Second reading: December 16, 2025